

BAY SPRINGS RECREATION ASSOCIATION, INC.
D.B.A. BAY SPRINGS COUNTRY CLUB
FUNCTION RESERVATION & RENTAL CONTRACT

This event *will not* be considered confirmed until a signed copy & deposit is received by B.S.C.C. & approved by Signature of the Board of Directors.

Mail to Susan McNeil at P. O. Box 444, Bay Springs, MS 39422
For more information call Susan McNeil (601)764-3403 or 764-8444,
Email: bayspringscc@bayspringstel.net

Name of Individual or Group _____

Renter Mailing Address _____

(Renter email) _____

Renter Home Phone _____ Cell _____

Are you a member of Bay Springs Country Club? _____ If you are **not** a member, you must have a full member in good standing to sponsor your function. **Sponsor will assume all responsibility for event(s) including any damages, theft, cleaning, etc. Fee will still be that of a non-member. Member Sponsor must attend event(s).**

Name of Member Sponsor _____

Sponsor Mailing Address _____

(Sponsor email) _____ Phone _____

Which facilities will be rented? Club House _____ Pavilion _____ Pool _____ Golf Course _____ (We **do not** restrict members from swimming during your pool event. However, we do encourage them to be considerate.)

Day(s) and date(s) Requested _____

Alternate day and date if above date not available _____

List all activities taking place (1) _____ (2) _____ (3) _____

(4) _____ (5) _____ (6) _____

Will you need to get into facility in advance for decorating, etc.? _____

Approximately how many hours or days prior do you think you will need? _____

What type of decorations do you plan to use? _____

Estimated number to be attending. _____ Will there be a band or D.J.? _____

Will beer or alcohol be served? _____ (If yes, you may be required to pay for security of clubs choosing.)

- (1) **Sturdy globes or votives must be used with candles - no open flames in or outside of club house. No glass at or near pool area. Glass serving dishes are OK. Renter is not allowed to put any glass in clubs trash bins.**
- (2) **No smoking inside building.** (Back patio only) Smoking at the pool area is only allowed under big umbrella.
- (3) No nails, screws, hooks, staples, putty or tape on walls or trim. Thumb tacks & push pins are OK to use.
- (4) **A \$100 damage/cleaning deposit is required and will be refunded if nothing is missing and the facility is left undamaged and is restored to the condition and order the facility was in before scheduled use. All litter, trash and garbage (inside and outside) the building must be bagged in trash bags (33 gal. size) provided by renter and placed in bins. In the event the deposit/cleaning fee is not adequate to cover costs of damages or cleaning, the renter will be billed for the additional amount.**
- (5) There will be an extra charge for any single function that requires more than 2 days to decorate or use of facility. For instance: A rehearsal dinner Friday and a wedding or reception Saturday is two (2) separate functions and must be handled as such. Same day wedding and reception is also 2 separate events. (Fees may be reduced.) Minimum charge of \$50 per day for use of kitchen or clubhouse if needed for an event situated at the pavilion or pool for preparation of food or flowers & decorations, dressing etc. This also applies to using the pool if clubhouse was the rented facility. **If pool is used, renter is responsible for paying the lifeguard & the regular pool party fees.**
- (6) If heat or air is left on overnight before or after function, if upholstery is torn, carpet is burned, wax is spilled on carpet, if abnormal trashing of facility is evident or if items are missing, renter & member sponsor are responsible for paying for any damage, replacing missing items, and/or excessive use of utilities.
- (7) Fee does not include paper products or trash bags. Use but do not remove dish towels from the kitchen. You are required to vacuum & spot clean spills on carpet if using clubhouse. Vacuum is in lady's restroom closet. Mop all tile and concrete floors. Mop & ringer bucket are in storage room.

(8) Anyone under the age of 21 **must always** be accompanied by an adult during decorating and use of the facility.

(9) Bay Springs Country Club is a drug free facility.

FEES

Clubhouse Rental Fee for a Member (if 35 or more attend) \$250.00 – if 34 or less - \$75.00

Clubhouse Rental Fee for a Non-Member (if 35 or more attend) - \$350.00 – if 34 or less - \$125.00

Pavilion Rental Fee for a Member (if 35 or more attend) \$250.00 – if 34 or less - \$75.00.

Pavilion rent for a Non-Member (if 35 or more attend) - \$350.00- if 34 or less - \$125.00

Facility rental fees for a Pool Member are the same as those for a non-member for all facilities.

Pool parties require separate payment to lifeguard by renter of \$30.00 or \$20.00 depending on time of party.

Pool parties require payment to club of \$2.00 per swimmer for members and \$3.00 per swimmer for non-members. (Party host, spouse & their children do not pay swimmer fee.)

Golf course rental minimum is \$350.00 but may be more depending on the type of event. Rate to be determined by the board of directors following board approval. We reserve the right to move the event to the clubhouse or parking lot if course conditions are not suitable and may cause serious damage to the turf. The putting surface may not be used. Please encourage attendees not to walk on the putting surface with heels.

Indemnification

The renter agrees to release from liability and hold harmless the Bay Springs Recreation Association, its Board members and employees from liability from any loss, damage or expenses of any kind occasioned by or arising out of any accident or other occurrence, causing or inflicting injury and/or damage to any person or property during use of this facility.

Half (1/2) of total rental fee plus \$100 deposit due now - balance due prior to event. \$50.00 penalty if event is cancelled less than 30 days prior to reserved date.

By signing this agreement, I acknowledge that I understand and agree with its provisions.

Signature of Renter

Today's Date

Signature of Full Member Sponsor (If renter is not a member.)

Today's Date

Member Sponsor assumes full responsibility for all activities taking place including damages, theft, fees not paid, cleaning, fighting, any unlawful activities, etc. Bay Springs Country Club board members and employees are not eligible as member sponsors. However, any board member or officer of the law is entitled, as a security measure for the club, to attend and inspect event(s) at will. A club employee may be on the premises at all events.

B.S.C.C. Board's Signature of Approval

Today's Date